

Non-Public Minutes  
23 March 2001  
12:00pm

The Board convened in non-public session by unanimous consent under RSA 91-A:3 II (a) to discuss personnel issues. Those present included Lloyd Sullivan, Jack Steiner and Jenifer Landman (Selectmen), and Russell McAllister (Town Administrator). The Board interviewed candidates for the Police Department and Fire Department.

Police Chief Brian Page explained that the current PD secretary (Jody Norstrom) was retiring May 1<sup>st</sup> so the department had initiated a hiring process to fill the position. Mr. Page detailed the interview and hiring process the department utilized in screening applicants prior to applicants being introduced to the Board for an interview. Mr. Page next introduced Ms. Jessica Miehle as a candidate for the secretary's position. After the Board's interview Mr. Sullivan made the motion to extend an offer of employment to Ms. Miehle. Mr. Steiner seconded the motion. The vote was unanimous and the motion was so moved. Ms. Miehle was welcomed aboard.

Fire Chief Thomas Lambert explained that one of the current FD Lieutenants (Jim Colcord) was retiring April 20<sup>th</sup> so the department had initiated an assessment center for candidates to go through to qualify for the position. Three internal candidates had applied and the highest scoring candidate was selected by the FD to be interviewed by the Board. Mr. Michael Tully was introduced to and interviewed by the Board. Mr. Tully is currently a full-time firefighter in the department. Mr. Sullivan made the motion to promote Mr. Tully to the Lieutenant's position. Mr. Steiner seconded the motion. The vote was unanimous and so moved. Chief Lambert next detailed the interview and hiring process the department utilized in screening applicants for the position of firefighter prior to their being introduced to the Board for an interview. Mr. Cabot Trott was introduced to and interviewed by the Board. It was explained that personnel rules required that an offer of employment be made prior to conducting a background investigation and medical exam. Mr. Sullivan made the motion to extend an offer of employment contingent upon successful completion of a background check and medical exam. Mr. Steiner seconded the motion. The vote was unanimous and so moved.

The non-public session adjourned at 1:00pm.

Respectfully,

Russell McAllister  
Town Administrator

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